

Dear Parents,

We hope you and your children are having a wonderful summer making special family memories together! At King's Academy, we are very excited as we anticipate the beginning of a new school year on this beautiful property on Eldridge Parkway! Thank you for your extreme patience as we've been trying to iron out the details of starting the new year.

Here are some important things you need to know:

1. **Open House.** Parents are invited to drop by the campus with their child on Friday, August 13th between 4 pm and 6 pm to see their class and meet their child's teacher. This will be an informal event; once the renovations of the Judah Building are complete, we will hold a Welcome Back Night for parents to meet ALL the teachers and see the campus improvements. For now, please understand that we are still a work in progress as we are still in the midst of renovation and unpacking.
2. **First Day of School.** Classes begin on **Monday, August 16th**. School hours are 8:15 – 3:45 for all grades. Students may begin arriving at 8:00 am and should be picked up at 3:45 pm unless they are attending Extended Day or athletic practices.
3. **Dress Code.** The Dress Code is posted on our website, **MyKingsAcademy.com**. Click on the link on the home page below the yellow Back-to-School Info tab. Please read it carefully. There is also an order form posted on the website where you can order polo shirts and P.E. uniforms.
4. **COVID Protocols.** We will be observing enhanced COVID protocols this year on campus but will not be requiring masks. Students who prefer to wear masks are welcome to do so. Regarding COVID vaccines, we believe that is a personal health decision to be made by the parents, so we will not be requesting students be vaccinated. We will post our COVID Protocols link on our home page in a couple of days. These will explain the steps we intend to take to help protect your children.
5. **Food.** Students will need to provide their own lunches this year, except for on special occasions when we bring in food from an outside vendor. Students are invited to bring a morning snack and to bring water daily to remain hydrated. No sugary drinks, please.
6. **Arrival Procedures.** Parents dropping off children will create a line along the right side of the road beside the school. Teachers will be available to ensure students are escorted safely onto campus, and for younger students as needed, to class. Parents, please do not allow children to cross the road to campus unless you have parked and are walking with them. Student drivers, please parallel park along the left side of the drive closer to the church or in the church parking lot.
7. **Departure Procedures.** Parents picking up children at the end of the school day should create a line along the right side of the road as they do in the morning. Teachers will ensure students make it safely to your vehicles.

8. **Extended Day.** Parents should park and enter the school through the center auditorium doors to drop off or pick up their child. If a parent is picking up a child during the school day for any reason, they must check out the child through the school office.
9. **School Office.** The school office is located upstairs temporarily on the balcony of the auditorium until renovations are complete in the Judah building.
10. **School Supplies.** The list of required supplies by grade level is available on the home page of our website.
11. **Family Chapel.** We would like to invite all parents to join our students for a time of worship at a Family Chapel to be held at 8:15 am on Wednesday, August 18th. We want to set a precedent for worshipping together monthly as the Body of Christ!
12. **Tuition.** You will be receiving a tuition invoice via email from Brightwheel about 5 days before tuition comes due for a given month. Please take advantage of the opportunity to pay for tuition online and to establish automatic payments directly through Brightwheel. You are also welcome to pay by check or money order at the school office.
13. **JupiterEd.** Within the first two weeks of school, students and their parents will receive a link to the student's JupiterEd account, where they will have 24/7 access to the student's grade averages in all subjects. Please note that our grading scale for grades 2 and above will be as follows:

A = 90-100
B = 80-89
C = 75-79
D = 70-74
F = 0-69

I'm sure many more questions will arise, and we will all encounter some unanticipated bumps in the road as we unite two schools and seek to honor the cherished culture and traditions of both. However, we have been invited to share in a God-designed grand adventure! I encourage each of you to enter this new school year with anticipation and faith that God will blend our families together and unite our hearts in the common purpose of giving our children a solid, Christ-based foundation upon which to ground their lives and pursue His purpose for them!

In Christ,

Dr. Wendy K. Lewis
Head of School